

Civil Litigation Transaction Summary Form

For Quarter Ending March 31, 2018
Due April 30, 2018

You must submit this form even if you have no transactions to report in this period.

For your transaction levy filing to be considered complete, LAWPRO must have received a copy of this form **and payment in full** of the amount indicated in Item 2 – **Total Surcharge Payable**. Filings consisting of only a completed surcharge form without payment will not be complete. Please note, no cheques post-dated beyond the due date will be accepted.

I. General Information (print or type)

Firm number*: (Sole practitioners may enter their Law Society number)

Name of Law Firm, Association or Sole Practitioner: _____

Managing Partner, Association LAWYER or Sole Practitioner: _____

Firm contact: _____

Address: _____

Phone: _____ Fax: _____ Email: _____

2. Transactions

Record the total number of transactions which qualify for payment of the civil litigation levy surcharge.

Total Transactions & Surcharge Payable # x \$100.00 = \$

3. List of LAWYERS and PARALEGAL PARTNER(S) OR SHAREHOLDER(S), if any

Please list the name and Law Society number of all LAWYERS and PARALEGAL PARTNER(S) OR SHAREHOLDER(S) (if any), whose transactions are included in this Civil Litigation Transaction Summary Form, including those LAWYERS and PARALEGAL PARTNER(S) OR SHAREHOLDER(S) (if any), who are **not exempt** from the Civil Litigation Transaction Surcharge but who nonetheless had zero transactions during this quarter. Use this page and page 16 of this booklet to list additional LAWYERS and PARALEGAL PARTNER(S) OR SHAREHOLDER(S) (if any).

Law Society #

Name

4. Declaration

I hereby certify on behalf of all the LAWYERS and PARALEGAL PARTNER(S) OR SHAREHOLDER(S) (if any), listed on this form or on the attached schedule, that the above information is correct.

_____ Date

_____ Signature of Managing Partner/Lawyer, LAWYER on behalf of Association, or Sole Practitioner

A) **Copy this form.**

B) **Attach cheque(s) made payable to:**

The Law Society of Upper Canada

Note: No cheques post-dated beyond the due date will be accepted.

C) **Forward copy and cheque(s) to:**

Lawyers' Professional Indemnity Company

250 Yonge Street, Suite 3101, P. O. Box 3

Toronto, Ontario M5B 2L7

Attn: Finance Department

* Firm number is the number used by your firm to e-file LAWPRO insurance forms.

To e-file this form and your payment, visit My LAWPRO at **lawpro.ca**

Civil Litigation Transaction Summary Form

For Quarter Ending June 30, 2018
Due July 31, 2018

You must submit this form even if you have no transactions to report in this period.

For your transaction levy filing to be considered complete, LAWPRO must have received a copy of this form **and payment in full** of the amount indicated in Item 2 – **Total Surcharge Payable**. Filings consisting of only a completed surcharge form without payment will not be complete. Please note, no cheques post-dated beyond the due date will be accepted.

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Managing Partner, Association LAWYER or Sole Practitioner: _____

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Address: _____

Phone: _____ Fax: _____ Email: _____

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Law Society #

Name

<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

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Civil Litigation Transaction Summary Form

For Quarter September 30, 2018
Due October 31, 2018

You must submit this form even if you have no transactions to report in this period.

For your transaction levy filing to be considered complete, LAWPRO must have received a copy of this form **and payment in full** of the amount indicated in Item 2 – **Total Surcharge Payable**. Filings consisting of only a completed surcharge form without payment will not be complete. Please note, no cheques post-dated beyond the due date will be accepted.

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Name of Law Firm, Association or Sole Practitioner: _____

Managing Partner, Association **LAWYER** or Sole Practitioner: _____

Firm contact: _____

Address: _____

Phone: _____ Fax: _____ Email: _____

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Law Society #	Name
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<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

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Civil Litigation Transaction Summary Form

For Quarter Ending December 31, 2018
Due January 31, 2019

You must submit this form even if you have no transactions to report in this period.

For your transaction levy filing to be considered complete, LAWPRO must have received a copy of this form **and payment in full** of the amount indicated in Item 2 – **Total Surcharge Payable**. Filings consisting of only a completed surcharge form without payment will not be complete. Please note, no cheques post-dated beyond the due date will be accepted.

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Firm contact: _____

Address: _____

Phone: _____ Fax: _____ Email: _____

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Additional **LAWYER** and **PARALEGAL PARTNER(S) OR SHAREHOLDER(S)** (if any), listing (for Civil Litigation Transaction Levy filings or Exemption)

Make additional copies of this page, as required

Law Society #

**LAWYER or PARALEGAL PARTNER OR SHAREHOLDER (if any)
Name**