

# 2021



Jan ~ jan							Feb ~ fév							Mar ~ mars						
S-D	M-L	T-M	W-M	T-J	F-V	S-S	S-D	M-L	T-M	W-M	T-J	F-V	S-S	S-D	M-L	T-M	W-M	T-J	F-V	S-S
					1	2		1	2	3	4	5	6		1	2	3	4	5	6
3	4	5	6	7	8	9	7	8	9	10	11	12	13	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28							28	29	30	31			
31																				
Apr ~ avr							May ~ mai							June ~ juin						
S-D	M-L	T-M	W-M	T-J	F-V	S-S	S-D	M-L	T-M	W-M	T-J	F-V	S-S	S-D	M-L	T-M	W-M	T-J	F-V	S-S
				1	2	3						1				1	2	3	4	5
4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26
25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30			
							30	31												
July ~ jui							Aug ~ août							Sept ~ sep						
S-D	M-L	T-M	W-M	T-J	F-V	S-S	S-D	M-L	T-M	W-M	T-J	F-V	S-S	S-D	M-L	T-M	W-M	T-J	F-V	S-S
				1	2	3	1	2	3	4	5	6	7				1	2	3	4
4	5	6	7	8	9	10	8	9	10	11	12	13	14	5	6	7	8	9	10	11
11	12	13	14	15	16	17	15	16	17	18	19	20	21	12	13	14	15	16	17	18
18	19	20	21	22	23	24	22	23	24	25	26	27	28	19	20	21	22	23	24	25
25	26	27	28	29	30	31	29	30	31					26	27	28	29	30		
Oct ~ oct							Nov ~ nov							Dec ~ déc						
S-D	M-L	T-M	W-M	T-J	F-V	S-S	S-D	M-L	T-M	W-M	T-J	F-V	S-S	S-D	M-L	T-M	W-M	T-J	F-V	S-S
					1	2		1	2	3	4	5	6				1	2	3	4
3	4*	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11
10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18
17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25
24	25	26	27	28	29	30	28	29	30					26	27	28	29	30	31	
31																				

- Deadline to pay quarterly real estate and civil litigation levies
- Discount deadline: \$50 early payment discount deadline
- Deadline to submit annual levy exemption forms
- Deadline to file Risk Management Credit declarations
- LAWPRO renewals open! Go to lawpro.ca > My LAWPRO  
\*this date updated as of August 1, 2021
- Deadline to file LAWPRO renewal



# LAWPRO QUICK GUIDE

## What Firm Managers Need To Know



When does the civil litigation levy or real estate levy apply?

### What to do:

See our [civil litigation transaction levy chart](#) and [real estate translation levy chart](#) to find out if a levy applies.



Is a new call joining your firm? Is a lawyer re-entering private practice joining your firm?

### What to do:

These lawyers should go to [lawpro.ca](#) and complete an application form in My LAWPRO. If they don't already have an account, they can register online, then go to the file online tab and complete the form.



Is a lawyer joining your firm from another law firm?

Send an email to [service@lawpro.ca](mailto:service@lawpro.ca) with the following information:

- Lawyer's name and Law Society number
- Effective date lawyer is joining your firm
- New/preferred contact information: mail, email, phone, fax
- Payment instructions, if applicable (e.g. please add this lawyer to the current premium payment authorization instructions for our firm).
- Date of departure from former firm, if available.



Is a lawyer leaving your firm?

### What to do:

Send an email to [service@lawpro.ca](mailto:service@lawpro.ca) with the following information:

- Lawyer's name and Law Society number
- Effective date lawyer is leaving your firm
- Lawyer's forwarding contact information
- Any desired billing instructions for premium payments (e.g. please cancel the pre-authorized payment instructions for this lawyer and provide a pro-rated refund if applicable, or advise no refund required).



Is a lawyer taking a temporary leave of absence but remaining a member of your firm?

### What to do:

At least 30 days before, the lawyer should visit [lawpro.ca](#) and file an application for exemption in My LAWPRO. In the absence of this completed form, coverage and premiums will remain in place unabated.



Is a lawyer retiring or otherwise leaving private practice in Ontario?

### What to do:

At least 30 days before, the lawyer should visit [lawpro.ca](#) to file an application for exemption in My LAWPRO. Consider increasing Run-Off coverage. There is a 60 day waiting period from the date of application for the increased coverage to come into effect.

## CONTACT US

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