



Social Engineering Fraud EXAMPLE LANGUAGE

LAWPRO does not require you to use the following language or any specific language to satisfy the requirements set out in Section C(3)(i) of Endorsement 14 of the LAWPRO Primary Policy, as long as it includes appropriate written funds-transfer instructions and makes clear that revised instructions must be independently verified (independent verification must also occur).

The example wording below is provided by LAWPRO for your consideration and use when you draft your own documents; to be adapted to suit your practice and the specific matter for which it is being used.

Fraud Prevention

To prevent fraud and ensure the safe and accurate receipt, release, and transfer of any funds, the following steps will always be taken to safeguard such assets:

1. We will only accept funds from you by way of:
 - ☐ Electronic funds transfer to our trust account, numbered _____
 - ☐ Wire transfer to our trust account, numbered _____
 - ☐ Certified cheque, delivered to us at _____
 - ☐ Additional method of funds or asset transfer _____
2. We will only transfer funds to you by way of:
 - ☐ Electronic funds transfer to your account numbered _____
 - ☐ Wire transfer to your account numbered _____
 - ☐ Certified cheque delivered to you at _____
 - ☐ Additional method of funds or asset transfer _____
3. You should not expect to receive any revised instructions for the transfer of funds from us. If you receive any written communication advising of such a change that appears to come from us, immediately contact us at [insert telephone number] to independently confirm these changes.
4. If we receive any changes to your contact information, or any changes to the instructions for the transfer of funds as set out above, we will not act on these changes until we have confirmed the new instructions in-person or by calling you at the following phone number: [insert phone number]